



Minutes of the Parish Council Meeting

held on Wednesday 21st August 2024 at 7.00pm in West Row Outdoor Bowls Club, Beeches Road, West Row IP28 8NY

Present: Cllr A Fisher, Cllr R Hamill, Cllr J Goodenough, Cllr A Goodenough, Cllr M Connery, Cllr S Knight, Cllr L Baker and Cllr T Gooch-Taylor Balls

Also in attendance: Sharon Vale, Parish Clerk

The Chair opened the meeting at 7:00pm. A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

266	<u>Apologies and acceptance for absence</u> Cllr M Peachey, D/Cllr C Noble, D/Cllr D Waldron and Sqn Ldr Andy Bell	
267	<u>To receive member's declaration of interest and dispensations relating to items in this agenda.</u> None were received.	
268	<u>To resolve that the minutes of the meeting of the council held on Wednesday 17th July 2024 are a true and correct record.</u> It was resolved that the minutes of the meeting on Wednesday 17 th July 2024 were a true and correct record. The minutes were signed by the Chair.	
269	<u>Public participation (10 minutes in total).</u>	
270	<u>External reports.</u> a. D/Cllr Colin Noble – Suffolk County Council Non attendance and report submitted for July 2024. b. D/Cllr Don Waldron – West Suffolk Council c. Squadron Leader Andy Bell – RAF Mildenhall Non attendance and report submitted. d. PC Andrew Green – Community Police Office Non attendance. Nothing to report.	
271	<u>To consider planning applications.</u>	

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Date Signed: 18 SEPT 2024




272	<u>Matters relating to governance.</u>	
273	<p><u>Financial matters.</u></p> <p>a. Approval and Authorisation of Payments for August 2024. It was unanimously Resolved to Accept the payments.</p> <p>b. Approval of July 2024 Bank Reconciliation was received.</p> <p>c. Approval of July 2024 Deposit Account was received.</p> <p>d. AGAR for 23/24 has been signed off by PKF Littlejohn with an “except for matter” which related to 22/23 with interest being netted off against other expenditure rather than as income. This has been rectified.</p>	
274	<p><u>Matters relating to street furniture/amenity provision</u></p> <p>a. Report on Speed Indicator Device Findings – Results remain consistent with the odd higher speed on both Pott Hall Road and Hurdle Drove.</p> <p>b. Update on Footpath 30 (eroded riverbank) along river at bottom of the Gravel. Cllr M Peachey had a Zoom meeting with James Pickering from SCC to discuss the progress to date. The contractor that they hope will be able to do the work has yet to provide a firm quote as they require a specialised barge with a crane to bring in the necessary materials, and the cost for this is still uncertain. Due to the landscape, it is not possible to get vehicular access close enough to the damaged sections of the bank. This issue is going to take quite a while to resolve, but it is progressing slowly. There is also some grant funding that may be able to help, he is waiting on further details regarding that possibility next month.</p> <p>c. SCC Development. The application is still pending. Amended plans have now been published to address previous concerns by others. Cllr M Peachey will continue to follow.</p> <p>d. Shop Drove Footpath. Ongoing.</p> <p>e. Building site at the entrance to Pott Hall Road. Work seems to be taking place with the area being cleared. Ongoing.</p> <p>f. New Cemetery. Cllr M Peachey has recently spoken with SCC and things are progressing their end. The estimated date for the land becoming vacant and available to the Parish Council will be Autumn 2025. Cllr M Peachey hopes to receive a more detailed update next month.</p> <p>g. Community Assets – Village Hall, Bowls Club & Amenities. The Clerk has submitted the community asset nomination. Ongoing.</p> <p>h. Additional defibrillator at the end of Eldo Road. Clerk to write to Mr Pamment to confirm siting of defibrillator.</p> <p>i. Bridleway to Mildenhall – Wamil Hall path wording. Cllr A Fisher to investigate signage.</p> <p>j. Hedge/Verge Cutting around the village verges end August. Clerk to speak to contractor re dates, and to also ask if they can cut back the hedge running along the field opposite Manor Farm Road. Clerk to write to the houseowner of No. 8 Blenheim Close asking them to trim back their hedge which encroaches over the path. A letter also to be written to the owners of the new house where the old village hall is sited, asking that</p>	<p>Clerk AF Clerk</p>

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	any hedge planted along the boundary, must allow for growth and not impinge on the public footpath.	
275	<p><u>Other working party updates/reports</u></p> <p>a. Update on the Echo/Parish Magazine – Clerk to speak to Helen Webber re costing for the Christmas edition with additional pages.</p> <p>b. Update on Neighbourhood Plan. Cllr M Peachey has been in contact with Ian Poole, however we are still awaiting guidance from WSC regarding whether or not the plan should include a potential site for elderly housing. Once we know the answer, we can agree a timeline to move forward with.</p> <p>c. Warm Place Update – next fish and chip lunch arranged for Friday 27th September 2024 where we will be providing a different choice for the lunch, namely burger or hot dog. Subsidised cost to remain the same. August lunch was cancelled due to the conflict with the Bank Holiday weekend.</p> <p>d. 100 Club Update – Draw took place, and the number 157/Frances Copsey was drawn.</p>	Clerk
276	<p><u>Allotment Matters</u></p> <p>The half yearly meeting took place last month. Borehole which is currently not in operation, to be reinstated next year. Invoices for the rental of allotments for 24/25 to be sent out first week of September.</p>	
277	<p><u>Events</u></p> <p>a. Village Knitting – Poppies for Remembrance Sunday. Knitting poppies is all going to plan.</p> <p>b. RAF Mildenhall 90th Birthday – Next meeting at West Row Parish Office on Tuesday 10th September 2024 – 11:30 to 12:30.</p> <p>c. Family Fun Afternoon 14th September 2024 – Village Hall.</p> <p>d. Remembrance Service 11th November 2024. Cllr R Hamill to send a list of attendees to the Clerk to send out invitations for the service.</p> <p>e. Christmas 2024. Dates and timings have been planned.</p> <p>f. Easter Egg Hunt Saturday 19th April 2025. Cllr L Baker and Cllr S Knight to find a suitable footpath and produce a map.</p> <p>g. 80th Anniversary End of WWII 2025. We will celebrate VJ Day to mark the end of World War II over the weekend of 15th to 17th August 2025. Beacon lighting on the Friday, pop up museum at either St Peter’s Church Hall or the Bowls Club, tea dance, flower show at St Peter’s Church and parade through the village on the Saturday/Sunday. Sunday the 17th August 2025 laying of wreaths and ceremony. West Row Historical Society to take the lead on this event.</p> <p>h. Parish Council Surgeries. First surgery to take place on Saturday 21st September 2024 from 10:00 to 12:00 – Cllr A Fisher and Cllr A Goodenough to attend. Additional surgeries will be every third Saturday of the month.</p> <p>i. Mother and Toddler Group. Close.</p>	RH/Clerk SK/LB

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278	<p><u>Chair and Councillors' reports/suggestion (on the night)</u></p> <p>Cllr R Hamill attended a webinar for Suffolk Community Food Network in relation to community food projects in Suffolk. The scheme is to encourage and enable food projects for people in the area who are currently struggling. Cllr R Hamill to provide the Clerk with contact details for a representative from the Warm Handover Scheme to attend a parish meeting.</p> <p>Public Rights of Way – Cllr M Peachey informed us that the legal order for Ferry Drove, Worlington has now been made, and is now open to consultation. An update is expected in early October. The footpath linking Friday Street to the village hall car park is now under investigation by SCC who are likely to contact some of the users that completed forms for us a few years ago. Cllr M Peachey has spoken to both the Village Hall and the adjoining landowner (Mildenhall Parish Charities) on our behalf as a courtesy. A Preliminary report for this route should be available by the end of the year. The claim for the historic route connecting FP30 with FP2 remains under investigation.</p> <p>Maps – In addition to the smaller parish maps Cllr M Peachey sent to the Clerk after the last meeting, Cllr M Peachey has managed to get a copy of the parish map that should be detailed enough to print to a larger size. Cllr M Peachey is waiting on a copy to be printed for us.</p>	RH/Clerk
279	<p><u>Correspondence and exchange of additional information (at the discretion of the Chair)</u></p>	
280	<p><u>Date of the next meeting</u></p> <p>To confirm the date of the next meeting, scheduled for Wednesday 18th September 2024.</p> <p>Meeting closed at 21:00 hours.</p>	

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